

تم تحميل هذا الملف من موقع المناهج البحرينية



Revidion booklet 301

موقع المناهج ← المناهج البحرينية ← الصف الثالث الثانوي ← لغة انجليزية ← الفصل الأول ← ملفات متنوعة ← الملف

تاريخ إضافة الملف على موقع المناهج: 2024-12-24 19:18:30

ملفات اكتب للمعلم اكتب للطالب | اختبارات الكترونية | اختبارات | حلول | عروض بوربوينت | أوراق عمل
منهج انجليزي | ملخصات وتقارير | مذكرات وبنوك | الامتحان النهائي للمدرس

المزيد من مادة
لغة انجليزية:

التواصل الاجتماعي بحسب الصف الثالث الثانوي



صفحة المناهج
البحرينية على
فيسبوك

الرياضيات

اللغة الانجليزية

اللغة العربية

التربية الاسلامية

المواد على تلغرام

المزيد من الملفات بحسب الصف الثالث الثانوي والمادة لغة انجليزية في الفصل الأول

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Kingdom of Bahrain
Ministry of Education
Muharraq Secondary Girls' School

Eng 301

Revision booklet

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The layout of an email for invitation

Greeting : *Dear Sir/Madam* **or** *Dear Mrs.....*

Introduction to the main point : a brief explanation of previous experience.

Main point : inviting including reason for the invitation and deciding the place , the time and the date

Mention of attachment : documents attached.(video-audio- program)

Request for further information : using "*please*"

Ending line : this finishes off your message.

Signing off :-

Yours Sincerely " or "***Yours Faithfully***"

followed by your name

Signature : your job position and contact details

Model of formal invitation



The question :

Your workplace is opening a new building. Last week, you saw a television news show about that project. There was an interview with a former employee who worked in the old building for fifty years. **Write an email inviting him/her to make a speech as part of the opening ceremony.**

Dear Sir/ Madam

Last week, I **saw** a television news show about a project of new building. There was **an interview** with you as a former employee who worked in the old building for fifty years .

I **would** like to **invite** you to make a speech as part of the opening ceremony as you have a great experience in that field. The ceremony will be held in Manama , on 15 May at 9 am . We will be honored if you accept our invitation.

Please find **attached a document** giving full details of the ceremony. Make sure the talk **would need** to last for 60 minutes.

If you **acquire further** information, please do not **hesitate** to contact me .

I look **forward** to hearing from you.

Yours Sincerely,

.....(name)

.....(job position)

Model of semi formal email

The question :

A friend of you is returning soon from a study trip abroad in UK. Write an email inviting her/him to give a talk to a group of students who will go on the same trip this year. The talk should be about experiences and give some survival tips.



Dear

How are you? I hope this email finds you well. As you returned from a study trip in UK. I think you have enough experience as an abroad student.

I **would** like to **invite** you to give a talk to a group of students who will go on the same trip this year as part of the graduating ceremony in my school. The ceremony will be held in Manama , on 15 May at 9 am . We will be honored if you accept our invitation.

Please find **attached a document** giving full details of the ceremony. Make sure the talk **would need** to last for 60 minutes . The speech will be about your experience and some survival tips.

If you **acquire further** information, please do not **hesitate** to contact me .

I look **forward** to hearing from you.

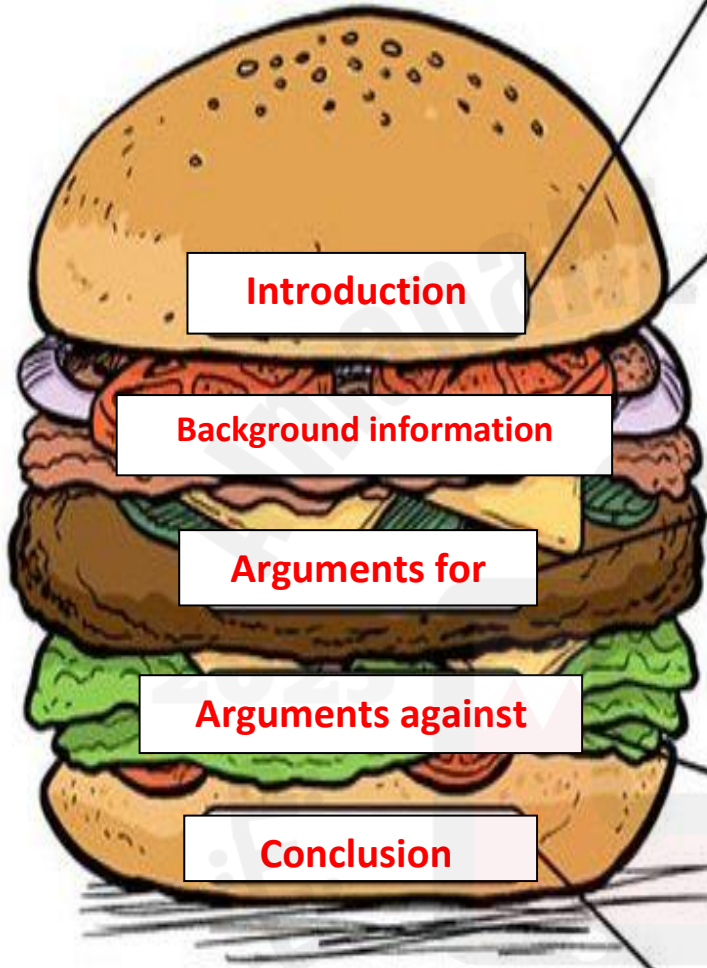
Yours Sincerely,

.....(name)

.....(job position)

The layout of a discursive essay

The burger layout



Introduction

Background information

Arguments for

Arguments against

Conclusion

In recent years , people have mixed feelings about

Some people are for it while others are against it. In this essay , I will discuss the opinions of two sides and by the end I will give my own opinion.

In fact , it is true that in real life its noticed clearly. For example,

.....

To start with , some people claim it is a positive idea. For examples, it

..... **Moreover**, it

On the other hand, other people argue that this issue must not be given that much of importance. **For instance** , they say it

..... **Besides** , it

To sum up , it is obvious that it is pointless to decide whether it is proper or not proper idea . **On balance** , keep in mind both point views are fine . **But**, I think

Keep in mind :

- Follow the layout of five paragraphs .
- Use linking words underlined in red above.
- Avoid spelling mistakes .

Model of discursive essay

Using technology in education

In recent years , people have mixed feelings about **using technology in education** .Some people are for it while others are against it. In this essay , I will discuss the opinions of two sides and by the end I will give my own opinion.

In fact , it is true that in real school life it's been noticed clearly. For example, **teachers have applied different applications , games and videos as teaching methods.**

To start with , some people claim it is a positive idea. For examples, **it makes the teaching process more effective and subjects become easier to be understood** . **Moreover**, it **improves both teachers and students digital literacy** . **In addition** , **it accesses students to more resources** .

On the other hand, other people argue that this issue must not be given that much of importance. **For instance** , **it could distract and cause lack of attention** . **Besides** , it may lead to **unreliable resources**. **Also**, it may cause negative effect on **social and relationship skills**.

To sum up , it is obvious that it is pointless to decide whether it is proper or not proper idea . **On balance** , keep in mind both point views are fine . **But**, I think **teachers should use technology properly as long as it achieves a progress of students level**

Report based on facts and findings

Title :

Paragraph 1: Introduction .

Write the reason of writing the report, who requested it and when to submit it.

Part 2: Facts and findings .

List four facts and findings about the issue given as points.

Paragraph 2: Conclusion

which is presented by scientists or expert.

Part 4 :Recommendations.

list 4 suggestions should be given to end the issue..

Keep in mind :

- Follow the layout.
- There are 2 paragraphs and 2 parts as points listed.
- Keep headings.
- Avoid spelling mistakes .

A template of report based on facts and findings.

Introduction

This report was requested by It investigates and considers whetheris safe and effective .The report was to be submitted by

Facts and findings:

- 1.
- 2.
- 3.
- 4.

Conclusion

Users are divided about the effects of It has a lot of cheerleaders but it's important to keep in mind the side effects for anything.

Recommendation

- 1- Consult your doctor before
- 2- Read the instructions carefully before taking anything.
- 3- keep away from reach of children .
- 4- believe the claims of some patients , because it might kill other cases .
- 5- look for the advice of your doctor if you don't feel better after a while

The question :

Many scientists argue that there is a direct link between fast food and obesity. Write a report to your school magazine about this topic using the notes below. (Write between 150 - 200 words)

<p>information sources</p> <p><u>World Health Organization</u></p>	<p><u>Conclusion</u></p> <p>-A serious problem, death rate increase.</p> <p>-Fighting obesity is everyone's responsibility</p>
<p><u>facts and findings</u></p> <p>- 2016: more than 1.9 billion adults aged 18 years and older were overweight.</p> <p>- About 41 million children under the age of 5 years were overweight.</p> <p>-main cause: energy imbalance between calories consumed and calories expended. (Foods high in fats), physical inactivity, food culture change etc.</p> <p>-consequences : heart diseases and stroke (leading cause of death in 2012) , some cancers (breast and liver cancer)</p>	<p><u>Recommendations</u></p> <p>-Raising social awareness (importance of healthy diet and physical activity)</p> <p>-food industry : must produce healthy diets (less sugar , fat, salt etc.)</p> <p>-banning marketing unhealthy foods (especially those aimed at children and teenagers.)</p>

Model of report based on facts and findings

Introduction

This report was requested by school magazine. It investigates and considers whether there is a direct link between fast food and obesity. The report was to be submitted by 10th of December.

Facts and findings:

- In 2016: more than 1.9 billion adults aged 18 years and older were overweight.
- About 41 million children under the age of 5 years were overweight.
- Its main cause is the energy imbalance between calories consumed and calories expended.
- Some consequences results like heart diseases and stroke (leading cause of death in 2012) , and some cancers (like breast and liver cancer).

Conclusion

Users are divided about the effects of It has a lot of cheerleaders but it's important to keep in mind the side effects for anything.

Recommendations:

- We should raise social awareness (importance of healthy diet and physical activity)
- We must produce healthy diets (less sugar , fat, salt etc.)
- We should ban marketing unhealthy foods (especially those aimed at children and teenagers.)



Report based on a chart

ielts

The layout

Introduction

(what - where - when)

This (graph / bar or pie chart / table) shows the (title) of the chart in(City/location etc.) . Over or between (The period of time) . It includes elements like , and

2-Body

*Describe the changes in the graph or chart in details giving the dates/numbers/ percentages .

*Use vocabulary such as verbs of changes . For example:

go up, fall, decrease dramatically , increase slightly , drop,.....

3-Conclusion

Overall, what are the things most noticeable about the graphs?
And mention the highest and the lowest rates.

The question

ielts

The table below gives information about consumer spending on different items in five different countries in 2002.

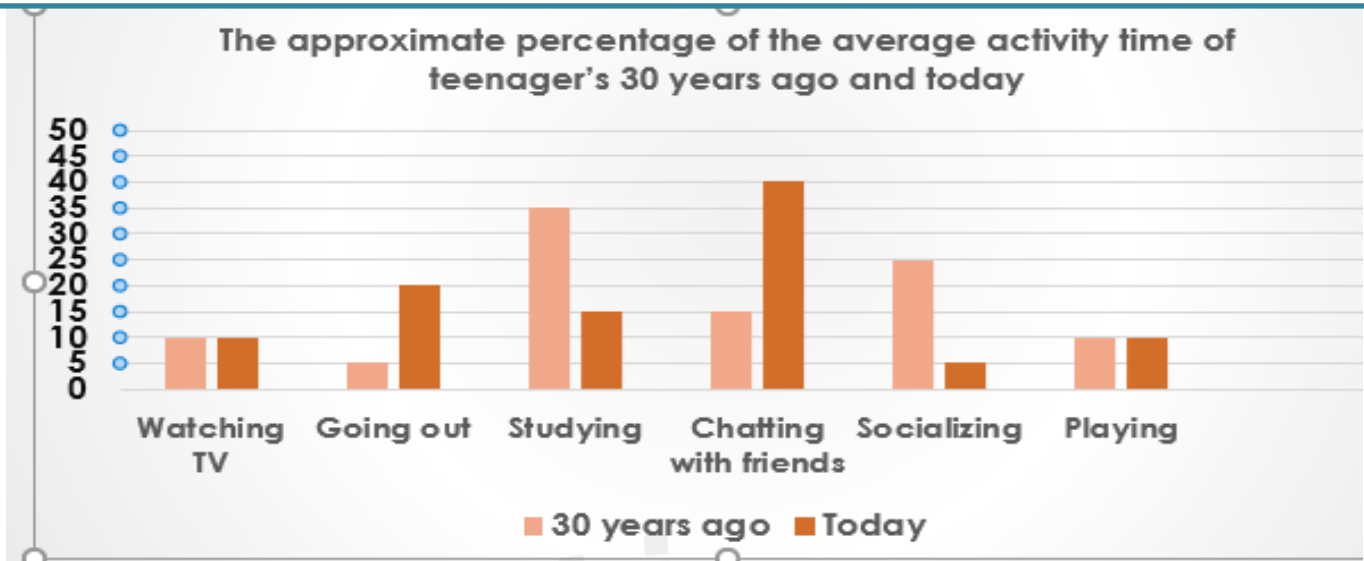
Country	Food/Drinks/ Tobacco	Clothing/ Footwear	Leisure/ Education
Ireland	28.91%	6.43%	2.21%
Italy	16.36%	9.00%	3.20%
Spain	18.80%	6.51%	1.98%
Sweden	15.77%	5.40%	3.22%
Turkey	32.14%	6.63%	4.35%

The given table above illustrates the information about consumers spending on different items in five different countries in 2002. It includes items such as food, clothing and leisure.

In terms of food, drinks and tobacco, Turkey spent the most at 32.14%. The consuming in Ireland was high also at 28.91% compared with Spain at 18.80%. While Italy spent 16.36% and Sweden 15.77% respectively. On the other hand, the lowest percentage was on leisure and education which accounted under 5% only in all countries. Turkey spent 4.35% on these items which is the double of Spain consuming as 1.98%. Clothing and footwear was the third category of consumers goods as Italy rated 9% while the rest of other countries averaged around 6.5%.

Overall, the percentages of consuming that all countries spent most was food and tobacco as three times higher than other items. The lowest noticeable percentage was spent on leisure and education in all five countries.

Complete the report with the information given in the chart below.



The chart the

It includes activities like,,

..... and

Thirty years ago, teenagers spent of their time chatting with friends. This has..... to percentage of almost 40% lately. Teenagers also spent of their time on going out, but this percentage has only to 20% recently. In contrast, the time spent on studying has significantly from 35% to 15%. Similarly, there was a significant in time spent on social activities from 25% to 5%. Watching TV and playing before and now.

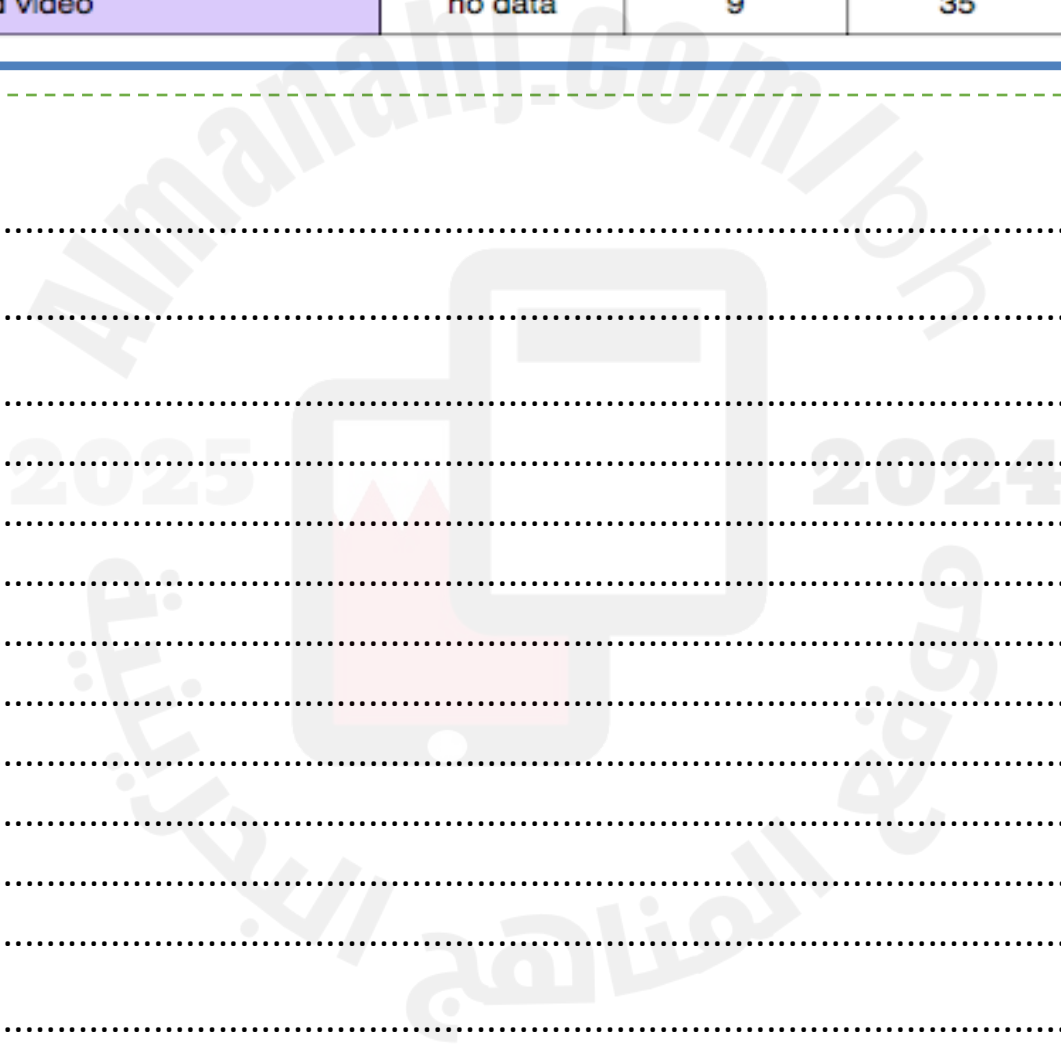
Overall, The chart demonstrates that the time spent on two activities has, while the time spent on two others has However, the time spent watching TV and playing has unchanged.

Write a report about the information in the chart.

Percentages of mobile phone owners using various mobile phone features

	2006	2008	2010
Make calls	100	100	99
Take photos	66	71	76
Send & receive text messages	73	75	79
Play games	17	42	41
Search the Internet	no data	41	73
Play music	12	18	26
Record video	no data	9	35

Handwriting practice area with 15 horizontal dotted lines for writing a report.





Film review

The layout

Title of the film

Introduction :

- The title and type of the book or film (horror – romantic –comedy –action)
- The setting (when it was published – where was it published) and the theme.
- The Main character .
- The director.

The body

- The plot: (what happen first , then where it reach after that)

The conclusion

- Summarize your thoughts on the good and bad elements of the movie.
- Things you like more about it . (rates)
- Recommendations (you should see it / don't miss it / I highly recommend you watch it .

Model of film review



The sky fall

Sky fall is one of the best **action** films in recent years. **Released** in 2012 and directed by Sam Mendes, **it stars** Daniel Craig as a secret agent James Bond and Spanish actor Javier Bardem in the role of Raul Silva, the villain of the film. **The film took place** in many locations like Istanbul ,Shanghai, Scotland and London which gives it a very international atmosphere.

The plot begins when a genius hacker who is an ex-spy, wants to take revenge on the organization he used to work for and James Bond has to prevent that and stop him. There are a lot of exciting action scenes as Bond track him around the world.

The best thing about the film is the set of various locations around the world. The soundtrack is really impressive as it includes the song of a famous English singer Adele. Also, the acting of the main characters is on high standards as they bring it to life with dazzling and memorable performance. **I would highly recommend you to watch it** especially if you keen on action movies. **I am sure you will not regret watching it.** **The message from the film is** never give up and stay cool under pressure.

Subject	English	Discursive essay :
Skill needed to improve	Common Spelling Mistakes.	
The objective	To improve spelling abilities to match test accuracy criteria .	



Attribution	Endorsement	Conjunctions				Modality		Evaluation
projecting claims to outside authorities in a general way	Attributing claims with more or less support or certainty	Words that link ideas , helping to create a 'flow' in the writing.				Words which express degrees of certainty, frequency or obligation		Words interpreted as positive or negative or which intensity meaning of other words
<p>According to ____</p> <p>____ argues (that)</p> <p>____ discusses</p> <p>____ states (that)</p> <p>____ shows (that)</p> <p>____ expresses</p> <p>____ proves (that)</p> <p>____ explains (that)</p> <p>____ suggests (that)</p> <p>____ demonstrates</p>	<p>[neutral]</p> <p>reports</p> <p>states notes</p> <p>describes</p> <p>explains</p> <p>illustrates argues</p> <p>shows</p> <p>finds outlines</p> <p>maintains</p> <p>persuades</p> <p>In the view of</p> <p>According to</p>	<p>Comparison</p> <p>In the same way</p> <p>likewise</p> <p>just as</p> <p>both ... and</p> <p>Addition</p> <p>In addition</p> <p>Additionally</p> <p>Furthermore</p> <p>Moreover</p> <p>Similarly</p> <p>and also</p> <p>as well</p> <p>besides</p> <p>not only but also</p> <p>besides</p>	<p>Contrast</p> <p>However</p> <p>In contrast</p> <p>On the other hand</p> <p>On the contrary</p> <p>Instead</p> <p>Nevertheless</p> <p>but</p> <p>yet</p> <p>still</p> <p>neither ...nor</p> <p>even</p> <p>so</p> <p>Replacement</p> <p>Alternatively or</p> <p>or else</p> <p>Concession</p> <p>Although</p> <p>Even though</p> <p>Despite</p> <p>Whereas</p> <p>While</p>	<p>Cause</p> <p>because</p> <p>as</p> <p>so that</p> <p>since</p> <p>Therefore</p> <p>Thus</p> <p>Hence</p> <p>As a result,</p> <p>Because of this</p> <p>For this reason in</p> <p>order for</p> <p>in order that</p> <p>consequently</p> <p>Condition</p> <p>unless</p> <p>if</p> <p>then in that case</p> <p>that being so</p>	<p>Exemplifying for</p> <p>example,</p> <p>for instance,</p> <p>to illustrate this</p> <p>such as</p> <p>Restatement</p> <p>In other words</p> <p>to sum up</p> <p>in summary</p> <p>in sum</p> <p>in brief that is to</p> <p>put it another way</p> <p>Time & Place</p> <p>First(ly),</p> <p>Second(ly),</p> <p>Finally,</p> <p>then</p> <p>after</p> <p>afterwards</p> <p>previously</p> <p>subsequently</p> <p>present first</p> <p>and foremost</p> <p>next</p>	<p>may</p> <p>could can</p> <p>might</p> <p>will</p> <p>would</p> <p>has to</p> <p>had to</p> <p>should *</p> <p>must *</p> <p>need</p> <p>perhaps</p> <p>possibly</p> <p>probably</p> <p>certainly</p> <p>usually</p> <p>sometimes</p> <p>always *</p> <p>never *</p> <p>rarely</p> <p>definitely</p> <p>absolutely</p> <p>by all</p> <p>means</p> <p>clearly of</p> <p>course</p> <p>surely</p> <p>obviously</p>	<p>occasionally</p> <p>generally</p> <p>regularly for</p> <p>the main part</p> <p>simply</p> <p>merely</p> <p>only</p> <p>even</p> <p>actually</p> <p>really</p> <p>in fact</p> <p>barely</p> <p>slightly</p> <p>quite</p> <p>almost</p> <p>nearly</p> <p>hardly</p> <p>absolutely</p> <p>entirely</p> <p>completely</p> <p>totally *</p> <p>tends to</p> <p>seems</p> <p>appears</p>	<p>[it is]</p> <p>important</p> <p>significant</p> <p>strong</p> <p>clear</p> <p>effective</p> <p>main</p> <p>major</p> <p>beneficial</p> <p>valuable</p> <p>relevant</p> <p>logical</p> <p>persuasive</p> <p>valid</p> <p>unbiased</p> <p>plausible</p> <p>useful</p> <p>succeeds in</p> <p>...</p> <p>[[it is]]</p> <p>problematic</p> <p>limited</p> <p>unrealistic</p> <p>unnecessary</p> <p>invalid</p> <p>questionable</p> <p>controversial</p> <p>fails to</p> <p>neglects</p>



English department wish you all the best in your exams.

2025

2024

Prepared by : T. Eman AL Kurdi

-Dep. Coordinator . Mrs. Maram Mahmoud

- Vise Principal : Mrs. Maysa Yousif

School Principal: Mrs. Fatima Eid

Causes and effects essay

The layout :

1. **The introduction**

..... is one of the most common issues nowadays. It starts as but leads to Today, we often hear about Especially, among This essay aims to highlight the main causes and effects of

2. **the body which includes a paragraph with 3 causes, start with the most important one, and describe their effects.**

There are many causes and effects behind the problem of on the people, society, and environment. To start with, affects as it may cause or asthma which may lead to Another important effect of is that it causes This problem is one of the main reasons for and In addition, its effect on health may lead to Moreover, And are the most common reasons for

2. **Validate the information about the effects of a study or report from an authorized organization.**

A report by the "..... Organization" concludes that and are likely consequences of issue.

3. **the conclusion and give recommendations for the future.**

: To Sum up, I think this environmental issue is increasing and affects negatively on people, society, environment, and economy. It seems that schools, families, and the community should work together to decrease and control these environmental issue.

Writing question:

Write an essay about the causes & effects of you must suggest a solution to help improve this issue. Follow the layout we discussed before. (Write 180-200 words)

Air Pollution

Air pollution is one of the most common environmental issues nowadays. It started as an industrial revolution but leads to air pollution Today, we often hear about air pollution bad effects especially, among people who live in industrial countries like Japan, Germany, and China. This essay aims to highlight the main causes and effects of this environmental issue.

There are many causes and effects behind the problem of air pollution on the people, society, and environment. To start with, air pollution affects the lungs badly as it may cause lungs cancer or asthma which may leads to death. Another important effect of air pollution is that it causes a lack of green areas in the whole world. This problem is one of the main reasons for deforestation and desertification. In addition, its effect on animals' health may lead to animals' extinction. Moreover, desertification and animals' extinction are the most common reasons for famine. Also it is a main cause for global warming as it thinner the layers of the

Ozon which leads to the Ozon hole and increasing the global temperature and draught.

A report by the “Save Our World Organization” concludes that famine and lungs cancer are likely consequences of air pollution issues.

To Sum up, I think this environmental issue is increasing and affects negatively on people, society, environment, and economy. It seems that schools, families, and the community should work together to decrease and control these environmental issues.

