

## تم تحميل هذا الملف من موقع المناهج القطرية



## نماذج مواضيع الكتابة المطلوبة للاختبار

موقع المناهج ← المناهج القطرية ← المستوى الثاني عشر ← لغة انجليزية ← الفصل الأول ← اختبارات ← الملف

تاريخ إضافة الملف على موقع المناهج: 2024-11-21 12:34:05

ملفات اكتب للمعلم اكتب للطالب الاختبارات الكترونية | اختبارات | حلول | عروض بوربوينت | أوراق عمل  
منهج انجليزي | ملخصات وتقارير | مذكرات وبنوك | الامتحان النهائي للمدرس

المزيد من مادة  
لغة انجليزية:

## التواصل الاجتماعي بحسب المستوى الثاني عشر



صفحة المناهج  
القطرية على  
فيسبوك

الرياضيات

اللغة الانجليزية

اللغة العربية

التربية الاسلامية

المواد على تلغرام

## المزيد من الملفات بحسب المستوى الثاني عشر والمادة لغة انجليزية في الفصل الأول

ملخص الكلمات والمفردات والأفعال لجميع الوحدات

1

أوراق عمل ومراجعة شاملة غير مجابة

2

اختبار قصير على الوحدة الأولى والثانية

3

اختبار الوحدة الثانية غير مجاب

4

اختبارات تجريبية غير مجابة

5

# Cover Letter

## Introduction

سبب الكتابة  
+  
مكان و زمان إعلان  
التوظيف

Dear Mr. -----,

Dear Sir/ Madam,

I am writing this letter to apply for the job of ----- **اسم الوظيفة** -----  
as advertised in the ----- **مكان الاعلان** ----- on ----- **اليوم** -----.

## Second para.

المؤهلات العلمية و  
الدورات

As outlined in my CV I graduated from the university of **Qatar** with a **B.A / Master** degree in the year **2018**. I had recently completed two courses in **IELTS** and **Computer** .

## Third para.

الخبرات العملية

Following my graduation from university, I worked as **اسم الوظيفة** for the **M.S.O** company for **5** years.

## Third Para.

الصفات الشخصية

I believe, I would be the suitable person for this job, as I am hard working and I can work under pressure. Also, I speak English and French fluently.

## Conclusion

شكر القارئ  
+  
تتمني أن يقبلوك  
للوظيفة

I would be grateful if you considered me for this job. I am available for the interview at any time. I look forward to hearing from you.

**Yours sincerely**

**Yours faithfully**

*M. Al-Khelifi*

*M. Al-Khelifi*

Write a **COVER LETTER** to **Mr. Peter Hardy**, the manager of FIFA Media Services applying for the job of **Sports Reporter** as advertised in the local newspaper.

## Helping tips:

- How you knew about the job
- Qualification & past experience
- Persona qualities
- Reasons why they should hire you.

*Your name is: N. Jamal*

*Your phone number is : 4466xxxx*

Write an application letter to Ms. A. Al-Wadaani, the director of Qatar National Library, applying for the job of **librarian** as advertised on the library's website.

**Helping tips:**

- How you knew about the job
- Qualification & relevant experience
- Persona qualities
- Reasons why they should hire you.

*Your name is:* **D. Al-Kawari**  
*Your phone number is :* **5566xxxx**

Write an application letter to Ms. A. Al-Baker, the owner of Al-Jazeera Media Network, applying for the job of **journalist** as advertised on the network's social media page.

**Helping tips:**

- How you knew about the job
- Qualification & relevant experience
- Persona qualities
- Reasons why they should hire you.

*Your name is:* **R. Mubarak**  
*Your phone number is :* **5566xxxx**

Write your letter here:

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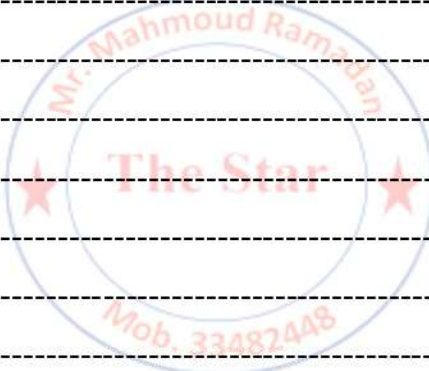
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# Argumentative Essay

## Introduction

التعريف  
بالموضوع  
و أن له مميزات  
و سلبيات

There has been a lot of discussion recently about **عنوان الموضوع**.  
Although most people see **عنوان الموضوع** positively. There  
are those who warn of possible disadvantages. To make a clear  
point of view on the issue, we must examine the pros and cons of  
**عنوان الموضوع**.

## Second para.

اذكر اثنين من  
المميزات مع  
شرحهم و تدعيمهم

On the one hand, there are many advantages to **عنوان الموضوع**.  
Firstly, and most importantly, it **الميزة الأولى**  
for example, **الشرح أو مثال**  
Secondly, **الميزة الثانية**, because  
**الشرح أو مثال**.

## Third para.

اذكر اثنين من  
السلبيات مع  
شرحهم و تدعيمهم

On the other hand, there are some serious disadvantages to **عنوان الموضوع**.  
To begin with, **السلبية الأولى**.  
**الشرح أو مثال**. For example,  
**السلبية الثانية**. Moreover,  
**الشرح أو مثال** because

## Conclusion

تلخيص للموضوع  
+ وجهة نظر الكاتب  
أو نصيحة للقارئ

To sum up, there are strong arguments both for and against **عنوان الموضوع**.  
Taking everything into account I believe that we should think carefully  
before making our final decision.

Write an **ARGUMENTATIVE ESSAY** to discuss both the advantages and disadvantages of **working from home**.

**Advantages;** flexibility / increase productivity / feeling of comfort ...

**Disadvantages;** feeling of isolation / distractions / lack of supervision ...

Write an **ARGUMENTATIVE ESSAY** to discuss both the advantages and disadvantages of **artificial intelligence**.

**Advantages;** perform with high efficiency / increase the level of accuracy / cost saving ...

**Disadvantages;** cause unemployment / lack of creativity / human dependency...

Write an **ARGUMENTATIVE ESSAY** to discuss both the advantages and disadvantages of **renewable energy**.

**Advantages;** reduce pollution / create new jobs / provide stable energy prices ....

**Disadvantages;** high initial cost, require larg space, depeds on the weather ...

Write an **ARGUMENTATIVE ESSAY** to discuss both the advantages and disadvantages of **social media**.

**Advantages;** connect with people / access information / express opinions ....

**Disadvantages;** cyberbullying / privacy issues / addiction ...





# Informal Email

## Introduction

سؤال المرسل إليه  
عن أحواله  
+  
الغرض من الكتابة

Dear \_\_\_\_\_ ,

How are you? I hope you are well. I miss you so much and I can't wait to see you again. I am writing to tell you about my latest news.

## Second para.

معلومات و تفاصيل  
عن الحدث

Last week, I went to \_\_\_\_\_ **اسم الفعالية** \_\_\_\_\_ event. it's something I find really exciting. It was such a fun and memorable experience that I wanted to share it with you. The event is in Doha, and it actually lasts for -- المدة --!  
There were so many things to see and do there that I felt like I was in a different world. There was/ were -----

بعض الأشياء التي شاهدتها في الفعالية

**Another key highlight is** the food scene. You can try different traditional dishes. I loved the Qatari chicken madrouba!

## Conclusion

توديع المرسل إليه  
ونطلب منه الرد  
السريع

I had such a wonderful time! We had a lot of laughs and smiles, and we took many photos to remember the day. Would you like me to send you some photos? Hope to hear from you soon.

**Take care**

Ali



Write an INFORMAL EMAIL to you friend in England telling him/her about an event related to EXPO Qatar 2023.

Your name is; R. Fahad

**Your email should include:**

- the time and place of the event
- how long the event lasts
- some of the things you can do there
- your feeling / opinion

Write your letter here:

Mahmoud Ramadan

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# Personal Narrative

Write a **STORY** about a **life-changing experience** you have been through, and the lesson you have learnt from it.

## Helping Tips:

- setting: time and place of the experience.
- the events leading up to the actual experience.
- things that happened or that you did.
- the impact of that experience on your life and what you have learnt.

Write a **personal narrative** in which you describe an **experience that has had a big impact on your life** and how this experience has changed you.

## Helping Tips:

- setting: time and place of the experience.
- the events leading up to the actual experience.
- things that happened or that you did.
- the impact of that experience on your life and what you have learnt.

Write a **personal narrative** in which you describe a **time when you had to make a difficult decision** and how it impacted your life.

Write a **personal narrative** in which you share a story of **how you overcame a personal challenge** and what you learned from it.

Write a **personal narrative** in which you **describe a time when you had to face your fears** and how it made you feel.

Write a **personal narrative** in which you **tell a story of how you achieved a personal goal** and what it meant to you.



# A Boat Trip

Last summer holiday, I and my friend Rashid decided to go on a boat trip across the sea. The first few days were filled with joy and exploration. However, one day, we lost our way and couldn't find the way back.

Rashid and I were frightened. We were lost at sea with little food and water. But then, I remembered my grandfather's advice, "In tough times, stay calm and think logically."

So, we decided to stay calm and keep our energy. We used our knowledge of the sea to catch fish for food and collect rainwater for drinking. It was challenging and took a lot of effort, but we didn't lose hope.

After several days, a rescue team found us. When we returned home, we were not just friends but a team who had survived a difficult situation together.

This story taught us that in difficult times, staying calm, thinking logically, and working together can help overcome any challenge.

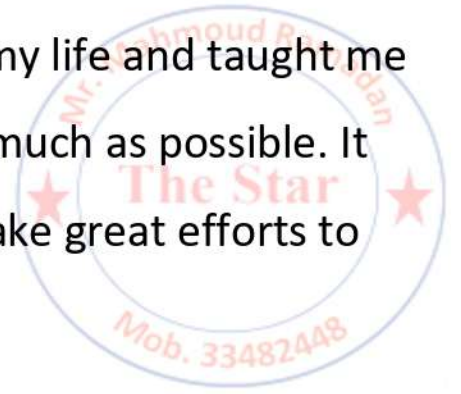


## volunteering in Gaza

I was relaxing in my garden reading a book when my phone rang. It was my friend Fatima saying that she has just seen a poster about a volunteering program in Gaza, Palestine on the street to help children who lost their parents in the war . I agreed to join her and we applied for the program online.

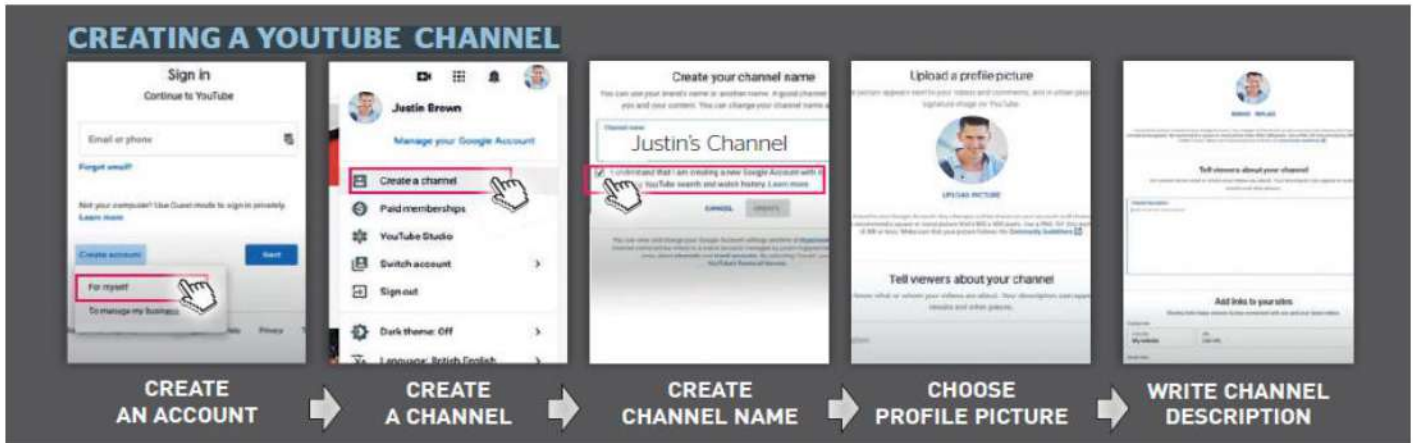
We soon found ourselves boarding a plane to Gaza. When we got there, we decided to stay with a local family to learn about their life. My friend and I were shocked by the devastation and violence that most people face in that place, but at the same time, we developed a deep admiration for them. The program lasted for two weeks and we participated from the first day. We taught English and math to children, played games and sang songs with them. Also, we donated some clothes and toys to them. When the time came to leave, we did so with a heavy heart.

My experience in Gaza made me realize that we all have a responsibility to help those who are suffering difficult lives. helps to solve many problems. This experience changed my life and taught me to be open-handed and try to donate money as much as possible. It also helped me to respect simple people who make great efforts to earn their living.



# Describing a process

Look at the diagram below and write a description for the process of creating a youtube channel.

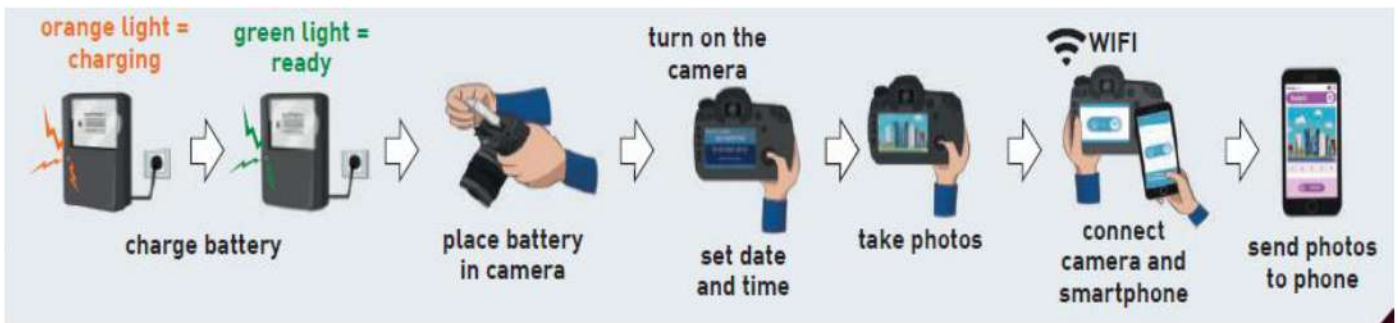


The diagram shows the different steps involved in creating a YouTube channel.

First, the user needs to create an account. He or she can do this by clicking on 'Create account'. Once the account is ready, clicking on the picture in the top right-hand corner of the page gives the user the option to create a channel. The next step is to create a channel name. The user must write the channel name in the box and click the 'Create' button. It is also necessary to tick the box under the channel name. Then, the user personalises the new channel by choosing a profile picture and finally, writing a description that tells people what his or her channel is about. Once that has been done, the channel is ready to use!



Look at the diagram below and write a description for the process of **using your digital camera for the first time**.



The diagram shows the different steps involved in using a digital camera for the first time. To begin with, it is necessary to charge the battery. An orange light shows that the battery is charging; it turns green when the battery is ready to use. Once it is ready, the battery should be placed in the camera. Then, the camera needs to be turned on, and the date and time set. After that, the camera can be used to take photos. The next step is to connect the camera to a smartphone using Wi-Fi. Once that is done, photos can be sent from the camera to the phone.

